

2012 ARM Summer Registration Form (Printable)

To secure dates to work with ARM, simply fill out the form below. Send it to us along with your registration fee. This fee is simply to secure your dates, is non-refundable (unless your dates are already booked and we can't find an agreeable solution), and is not taken from the balance of your team fees. Booking is on a first come, first serve basis. The third page of this form contains details about registration. Please read and keep for your reference.

Please fill out the first two pages and return them to us with your registration fee, keeping a copy for your records.

Church/Group Name: _____

Is this an individual church/organization or a cooperative effort of several churches/organizations ___ Individual ___ Cooperative

If cooperative, please list each church or organization involved: _____

Church/Group Address: _____ Phone: _____

(Street and/or Box Number)

_____ Fax: _____

(City)

(State)

(Zip)

Contact Person: _____ Daytime Phone: _____

Other Phone: _____

Email: _____

Pastor's Name (If different from contact person): _____

Alternate address for correspondence (if different from above):

_____ Street

_____ City/State

_____ Zip

Please identify the week or weekend your group intends to participate in ARM. Number your top three dates in order of preference; "1" being the first preference.

Week long service opportunities:

____ June 3-9 (start week)

____ June 10-16

____ June 17-23

____ June 24- June 30

____ July 1-7

____ July 8-14

____ July 15-21

____ July 22-28 (Closing Week)

Half Week service opportunities

____ June 6-10

____ June 13-17

____ June 20-24

____ June 27- July 1

____ July 4-8

____ July 11-15

____ July 18-22

____ July 25-29

Alabama Rural Ministry
P.O. Box 2890 Auburn, Al. 36831
serve@arm-al.org
(334) 501-4276 phone
(334) 745-5993 fax
www.arm-al.org

Type of Group: (please circle) Adult College Youth Other _____
Please estimate the # of servants for Construction _____ Day Camp _____

Planned Group Size: (Be as accurate as possible in estimating the size of the group.)

Construction:

of Youth Girls _____ #of Youth Guys _____ #of Adult Women _____ # of Adult Men _____

Day Camp:

of Youth Girls _____ #of Youth Guys _____ #of Adult Women _____ # of Adult Men _____

NOTE: You will be breaking up your overall team into crews of 4-7 people. Youth groups ***must*** have a ***minimum*** of one (preferably two) adults per crew. **You must have *one construction knowledgeable person per crew. Our construction staff do not stay on site with you. You will need transportation for each crew.***

What skills will your volunteers bring? Are your team members skilled or professionally trained in any of the following? (Please put number of volunteers with these skills)

Carpentry _____ Plumbing _____ Electricity _____ Roofing _____ Education _____

Art _____ Music _____ Medical _____ Swimming Instructor _____

Please explain the skill/experience level of these volunteers to help us match your skills with your work project(s): circle one that most fits, space is provided for details

1. Novice/Beginner- no real knowledge, please keep things very simple _____
2. Intermediate- basic knowledge, can do carpentry, roofing, dry wall etc. _____
3. Experienced- some contractors or very knowledgeable, can do framing, roofing, plumbing _____
4. *** If you are a very experienced team and can do roofs or large wheelchair ramps, please indicate. To cover our construction costs, a ramp and roof have an extra \$300 materials fee added per project. Yes, we would like a more difficult project _____**

Please list team experience here:

How did you hear about our organization?

Word of Mouth _____ Mail out _____ Website _____ other (please explain) _____

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Service Opportunities

Day Camp

ABOUT THE KIDS: Sonshine Day Camp is offered in Livingston and Tuskegee. It hosts 30-40 children ranging in age from 5-12 years.

DAY CAMP ACTIVITIES: Throughout the week, the children study Bible stories, participate in team building games, and receive educational assistance with reading and writing. All activities correspond with the day camp theme, which is developed by ARM staff.

TEAM RESPONSIBILITIES: You will work with the ARM staff to bring the Bible to life for the children. Before your arrival, your group will develop lessons, skits, games, songs, and arts and crafts that will coincide with the chosen day camp theme. The theme is divided between the seven summer weeks and your team will be given the topic for your week, which you should use to plan your day camp activities. You will also get to provide the daily snacks which may also be a craft project.

Construction

TYPES OF PROJECTS: Projects include but are not limited to roofing, dry wall repair, minor plumbing, carpentry (floors, porches, ramps) and depend on the skills of your volunteers. You will be informed of your project(s) upon arrival and possibly the week prior to arrival. Large wheelchair ramps and roofs are pretty costly. We add an extra \$300/project for these types of projects if you are able to do them and desire to work on these.

CREW SIZE: Each group will be divided into crews of 4-7. You may bring as many crews as space will allow. **Please remember, YOU MUST bring at least one construction knowledgeable person per crew.** Our staff will deliver materials but cannot stay on site with your group.

EQUIPMENT: A list will be in the mail once you have confirmed your dates. Bringing as many tools as possible is encouraged. You will need **one** vehicle for **each crew** of 4-7 people that you bring.

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About Our Sites

Livingston, AL (West Alabama) - Livingston is in the central western part of Alabama and is close to Meridian, Mississippi. This is ARM's founding site and began in 1998. Livingston is located in Sumter County and is best known for being the home of The University of West Alabama. Groups sleep, eat, and having evening activities at the Southern Sportsman Hunting Lodge outside of Livingston. Groups may come to Livingston and do home repair, work at Sonshine Day Camp, or do both. Groups sleep in the University dorms and have meals and programming in a local church.

Tuskegee, AL (East Alabama) - Tuskegee is in the central eastern part of Alabama and borders Auburn, AL. and Columbus, Georgia. Both home repair and day camp are available at this site. Groups sleep, eat, and have evening activities at a large parsonage and Tuskegee 1st UMC . Tuskegee is home to the historical Tuskegee Institute and the Tuskegee Airman Museum. Like Sumter County, it is located in the agriculturally rich Black Belt, just 30 minutes east of Montgomery. Each summer, volunteer teams reach out to the Macon County community, while extending their reach into neighboring Lee County.

Insurance Policy

All team members must have their own medical/health insurance *or* be covered under your church insurance. All volunteers will be required to complete a medical release form as well as a release of liability form (to be received later). Volunteers under the age of 19 must have a legal guardian signature on their release of liability form. If you need additional medical insurance you may register through United Methodist Volunteers in Mission. (umvim.org)

Payment Schedule

Registration Fee: \$25.00 if signed up before Dec. 1st, \$50.00 before February 1st, \$75 if signed up after February 1st. Registration fee is due with registration form. It is non-refundable unless we cannot find you an agreeable date. Registration begins September 1st and ends when teams all sites are booked.

First Deposit: \$250.00 is due upon receipt of your confirmation letter. **Failure to send this initial deposit will result in us dropping you from our schedule.**

Second Deposit: \$250.00 is due by April 15 and must be enclosed with team group information form which you will receive with your confirmation packet in March.

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Final Deposit: Your remaining balance is due two weeks before your scheduled date.

Cancellation Policy: You may cancel your reservation with ARM up to 6 weeks prior to your scheduled arrival date without penalty. Canceling within 6 weeks or less will result in forfeiting your team deposit (\$500.00). Failure to turn in your initial deposit within the scheduled time frame will result in us dropping your from our schedule.

Once you return this form to us, we will send you a confirmation letter and promotional DVD. In **March**, we will send you an informational packet regarding details of where you will be staying, packing lists, forms, and other necessary items. You will receive a three session Bible study which we ask you to complete before your arrival with us. If you have any questions in the meantime, please let us know.

We are looking forward to your visit with us!

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