



## 2015 Summer Youth Mission Camp Group Registration

We're so excited to have your group serve with us this summer! Please complete this form and return it us along with a check for your group reservation fee to reserve your group's place at ARM's summer mission camp. More information about the reservation fee as well as group payment details can be found on page 4. Your registration is not complete until we receive your registration fee.

### Instructions

- Please fill out the first three pages and return them to us by US Mail along with a check for your registration fee. Please retain copies for your own records.
- Page 4 contains details about the registration and payment process. Please read this page carefully and keep it for future reference.

### Section 1: Basic Church/Organization Information

Church/ Organization Name: \_\_\_\_\_

Is this an individual church/organization or a cooperative effort of several churches/organizations?

Individual          Cooperative

If cooperative, please list each church or organization involved:

\_\_\_\_\_

Church/Organization Address:

\_\_\_\_\_  
(Street and/or Box Number)

\_\_\_\_\_  
(City)

\_\_\_\_\_  
(State)

\_\_\_\_\_  
(Zip)

Church/Organization Phone: \_\_\_\_\_

Church/Organization Fax: \_\_\_\_\_

Type of Group:      Adult              College              Youth              Other \_\_\_\_\_

How did you hear about ARM?

Word of mouth

Mail-out

Website

Social Media

Search Engine

Other (please explain) \_\_\_\_\_

## Section 2: Primary Contact Information

Contact Person Name: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Other Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Church Pastor or Organization Director Name (If different from contact person):

\_\_\_\_\_

## Section 3: Date Preferences

Please identify the dates your group intends to serve with ARM by numbering your **top three choices** for dates in order of preference ("1" being the first preference).

### 2015 Summer Mission Camp Dates

\_\_\_\_ Week One: Sun. June 7th - Fri. June 12th

\_\_\_\_ Week Two: Sun. June 14th - Fri. June 19<sup>th</sup>

\_\_\_\_ Week Three: Sun. June 21st - Fri. June 26<sup>th</sup>

\_\_\_\_ Week Four: Sun. June 28th - Fri. July 3<sup>rd</sup>

\_\_\_\_ Week Five: Sun. July 5th - Fri. July 10th

\_\_\_\_ Week Six: Sun. July 12th - Fri. July 17th

\_\_\_\_ Week Seven: Sun. July 19th - Fri. July 24<sup>th</sup>

\_\_\_\_ Week Eight: Sun. July 26th - Fri. July 31st

## Section 4: Volunteer Skills and Experience

We'd like to know more about the kind of skills and experiences your group brings to ARM. These details help us select and plan your home repair projects and can assist in day camp preparation as well. The more we know about you, the more we can do to help make your mission camp experience the best it can be.

Are your team members skilled or professionally trained in any of the following?

(Please specify number of volunteers with these skills)

Carpentry: \_\_\_\_\_ Plumbing: \_\_\_\_\_ Electrical: \_\_\_\_\_ Roofing: \_\_\_\_\_

Drywall Repair/Finishing: \_\_\_\_\_ Education: \_\_\_\_\_ Art: \_\_\_\_\_ Music: \_\_\_\_\_

Medical: \_\_\_\_\_ Sports/Swimming: \_\_\_\_\_

Please briefly describe the skill and experience level of these volunteers.

Overall Group Home Repair Experience Level:

(Includes past experiences with local, domestic, and international service)

1. *Novice/Beginner* - no real knowledge; let's keep it simple
2. *Intermediate* - basic knowledge; can do carpentry, roofing, dry wall etc
3. *Experienced* - some contractors or very knowledgeable volunteers; can do framing, roofing, plumbing

Please briefly describe your group's past experience in local, domestic, or international service

## Section 5: Work Crew Details

Please be as accurate as possible in your estimations and notify us of any changes as soon as possible.

**For Home Repair:** remember, your home repair volunteers will be divided into work crews of 4-7 people. Each crew must have at least one (preferably two) adults. In addition, each crew must have one construction knowledgeable person and provide transportation to and from the work site. During your time at camp, you are free to move volunteers between different work crews (or to day camp) in consultation with ARM summer staff.

**For Day Camp:** remember, your day camp crew will be made up of 4-7 people which includes at least one (preferably two) adults. The day camp crew is responsible for providing transportation to and from the day camp site. During your time at camp, you are free to move volunteers between day camp and home repair work crews in consultation with ARM summer staff.

Please estimate the # of volunteers for:      Home Repair \_\_\_\_\_      Day Camp \_\_\_\_\_

Estimated Group Size:

Number of Home Repair Volunteers:

Youth Girls \_\_\_\_\_ Youth Guys \_\_\_\_\_ Adult Women \_\_\_\_\_ Adult Men \_\_\_\_\_

Number of Day Camp Volunteers:

Youth Girls \_\_\_\_\_ Youth Guys \_\_\_\_\_ Adult Women \_\_\_\_\_ Adult Men \_\_\_\_\_

# Group Registration Process and Policies

## Registration Fee

<b>Early Bird:</b>	\$25	Before Dec. 1 <sup>st</sup> , 2014
<b>Normal:</b>	\$50	Before Feb. 1 <sup>st</sup> , 2015
<b>Late:</b>	\$75	After Feb. 1 <sup>st</sup> , 2015

The reservation fee is a one-time fee paid by each group which secures your group's dates at mission camp. This fee is non-refundable unless we are unable to find an agreeable date for your group. It is not deducted from your group's total per-person cost. Reservations are made on a first-come, first-serve basis. Registration ends when teams all dates are booked.

## Group Deposits

The total cost for your group to serve with ARM's summer mission camp is **\$275 per-person**. This group total is paid in three deposits according to the payment schedule shown in the table below. Payments can be made online or by mailing a check.

<b>First Deposit:</b>	\$250.00 is due three weeks after receiving your confirmation letter. If we do not receive this initial deposit, it could result in the loss of your original service dates.
<b>Second Deposit:</b>	\$250.00 is due by April 15 and must be enclosed with team group information form, which you will receive with your informational packet in March.
<b>Final Deposit:</b>	Your remaining balance is due two weeks before your scheduled date.

## Cancellation Policy

You may cancel your reservation with ARM up to 6 weeks prior to your scheduled arrival date without penalty. Canceling within 6 weeks or less will result in forfeiting your team deposit (\$500.00).

## Insurance Policy:

All team members must have their own medical/health insurance *or* be covered under your church insurance. All volunteers will be required to complete a medical release form as well as a release of liability form (to be received later). Volunteers under the age of 19 must have a legal guardian signature on their release of liability form. If you need additional medical insurance you may register through United Methodist Volunteers in Mission. ([umvim.org](http://umvim.org))

## What Happens Next?

Once you return this registration form along with your reservation fee, we'll send you a confirmation letter. In March, we'll send you an informational packet regarding details of where you will be staying, packing lists, forms, and other necessary items. You'll also receive a three session Bible study which we ask you to complete before you come to camp. If you have any questions in the meantime, please let us know.

***We are looking forward to serving with you this summer!***